



**REGULAR COMMON COUNCIL MEETING
JANUARY 3, 2012
7 P.M.
DRAFT AGENDA: SUBJECT TO CHANGE**

- 1. Mayor calls meeting to order.**
(Pledge of Allegiance)
(Council Clerk Reads the Call of the Meeting and Mayor declares call a legal call and meeting a legal meeting.)
- 2. Accept/Amend the Agenda.**
- 3. Presentations:**
 - Agenda Item 3-1 Discharging the Middletown High School Building Committee with the City's thanks.
 - Agenda Item 3-2 Thanking the State Senator Paul Doyle, former Senator Thomas Gaffey, Representative Joseph Serra and Representative Matt Lesser for their help with the construction of Middletown High School.
 - Agenda Item 3-3 Congratulating Pamela Balisciano on her retirement.
 - Agenda Item 3-4 Congratulating Robert Blade on his retirement.
 - Agenda Item 3-5 Congratulating Mark L. Frangione on his retirement.
 - Agenda Item 3-6 Congratulating Lydia D. Guere on her retirement.
 - Agenda Item 3-7 Congratulating Maria M. Hanlon on her retirement.
 - Agenda Item 3-8 Congratulating Ellen Hinze on her retirement.
 - Agenda Item 3-9 Congratulating Debra Sullivan on her retirement.
 - Agenda Item 3-10 Congratulating Diane B. Zambrello on her retirement.
- 4. Mayor requests motion to approve minutes of regular meeting of December 5, 2011 at 7 p.m. meeting; Special Meetings of December 5, 2011 at 6 p.m., December 8, 2011 at 7 p.m., and December 21, 2011 at 7 p.m.**
- 5. Public Hearing Opens on Agenda**
- 6. Public Hearing Closes.**

7. Mayor requests Council Clerk to read appropriation requests and the Certificate of Director of Finance.

Vote on Appropriations Requests:

Planning, Conservation Development	\$15,000, Account No. 1000-27000-52138, OMO Manufacturing – Legal, General Fund.
City Attorney's Office	\$50,000, Account No. 1000-05000-55185-0050, Contractual Services, General Fund.
Police Department	\$50,000, Account No. 1000-18000-51340-0180, Overtime, General Fund.
Fire Department	\$19,700, Account No. 2010-50000-53510-0500, Vehicle Services, Fire Fund Balance.

8. Department, Committee, Commission Reports and Grant Confirmation Approvals:

8A. City Clerk's Certificate

8B. Monthly Reports:

Finance Department – Transfer Report to, 2011

Public Works Monthly Report with summary/Building Permits for November, 2011

8C. Grant Confirmation and Approval – Board of Education – Various Grants

8D. Grant Confirmation and Approval – Planning and Development – 645 Main Clean-up

9E. Emergency Purchase – Fire Department Smeal 1997 Aerial Platform

9H. Emergency Purchase – Public Works, Hot water heater, Municipal Building

9I. Grant Confirmation and Approval – Mayor's Office, Arts

9J. Emergency Purchase – Water and Sewer Department, Middlesex Electric River Road Treatment Plant

9. Payment of all City bills when properly approved.

10. Resolutions, Ordinances, etc.:

Resolution 10-1 Approving amending the membership of the Middletown High School Locker Room Building Committee.

Resolution 10-2 Approving readopting the City policy to support nondiscrimination agreements and authorizing the Mayor to sign the nondiscrimination certificate on behalf of the City for the State of Connecticut.

Resolution 10-3 Approving the Middletown policy statements for Affirmative Action and Equal Employment Opportunity, Sexual and Other Harassment, Zero tolerance, Americans with Disabilities Act, and Electronic Monitoring for distribution to all employees.

Resolution 10-4 Approving an amended internal Americans with Disabilities Act Grievance Procedure.

10. Resolutions, Ordinances, etc.:

- Resolution 10-5 Approving the use of 20 Portland Street, to include a permanent 10 x 65 foot driveway easement for 18 Portland Street and to allow its use by NEAT as a community garden/green area with the conditions as stated in the Resolution being agreed to by the parties for its use.
- Resolution 10-6 Approving the transfer of \$25,000 from the Economic Development Fun Restaurant Lease balance to the Middletown Small Business Development Center line item 4330-14000-99200-0000-35175 and authorizing the mayor to sign all documents.
- Resolution 10-7 Approving the City's payment of \$3,500 for a fire alarm box installed at the City-owned building leased to the Mattabesett Canoe club, 80 Harbor Drive; creating a new line item in the Economic Development Fund entitled Mattabesett Canoe club Alarm Box and approving the sum of \$3,500 be transferred from the Economic Development fund balance into the new line item.
- Resolution 10-8 Approving the lease of the Hubbard Park Parking lot to Middlesex Hospital for a period of five years commencing January 1, 2012 with the option of two, 5-year renewals subject to the terms and conditions of the agreement.
- Resolution 10-9 Approving amending the Consolidated Plan to add a new strategy under Priority 1 called Bridge Construction Small Business disruption Job Retention Program; approving the transfer of \$40,000 from Line Item 3216-14000-57030-0000-03668-2011 entitled City of Middletown Small Business creation/Ex to a new Line Item 3216-14000-57030-0000-xxxxx-2011 entitled Small Business Disruption Job Retention; and authorizing the mayor to sign and submit the amendments to the U. S. Department of Housing and Community Development.
- Resolution 10-10 Approving a transfer of \$1,332 from line item 3200-14000-57030-0000-03397-2008-000 entitled North End Police Security Cameras into a new line item 3200-14000-57030-0000-xxxxx-2008 entitled Program Administration; that \$765 from the general fund goes to reimbursing Middletown's Line of Credit for the community Development Block grant funds as required due to the HUD audit of Middletown's CDBG program; and authorizing the Mayor to sign and submit said amendments to the U. S. Department of Housing and Community Development.
- Resolution 10-11 Authorizing Mayor Daniel T. Drew to sign the agreement entitled "Agreement between the State of Connecticut and the City of Middletown for the construction, Inspection and Maintenance for the Replacement of the West Lake Drive Bridge (No. 05954) over Miner Brook Utilizing Federal Funds from the Highway Bridge Program.

10. Resolutions, Ordinances, etc.:

- Resolution 10-12 Authorizing the Mayor to sign and submit an application to the State of Connecticut for a grant from the Local Capital Improvement Program in the amount of \$65,000 for the purchase and installation of a Cummins generator at City Yard and approving creating a new Capital Improvement line item entitled City Yard Generator in the amount of \$65,000.
- Resolution 10-13 Approving the bid waiver in accordance with Section 78-8 of the Middletown Code of Ordinances for the purchase of any accessories or services not awarded on a Federal or State contract necessary for the proper installation of a Cummins generator at City Yard.
- Resolution 10-14 Approving a building permit fee refund to Salvatore Gallitto, 146 Sisk Street in the amount of \$571.40.
- Resolution 10-15 Approving a building permit fee refund to William K. Wasch, 150 Coleman Road in the amount of \$3,286.12.
- Resolution 10-16 Approving a building permit fee refund to Regina Schwall, 107 Highland Avenue in the amount of \$485.84.
- Resolution 10-17 Approving the waiving of the competitive bidding requirements in accordance with Section 78-8 of the Middletown Code of Ordinances to purchase customer service and billing software from Continental Utility Systems for an approximate cost of \$110,000 for the Water and Sewer Department.
- Ordinance 10-18 Approving adding a new Article II Senior Citizen Tax Relief Regulations and new Section 272-17 Senior Citizen Tax Relief to Chapter 272 of the Middletown Code of ordinances which states the information and procedure to apply for tax relief for eligible elderly residents of the City commencing July 1, 2012.

12. Mayor's Appointments.

13. Contingency Fund Transfers (none).

14. Questions to Directors on Nonagenda Items.

15. Meeting adjourned.